## KENYA GOVERNMENT BUDGET CYCLE

A government budget is a document presenting the proposed revenue and spending for a financial year that is often passed by the Legislature, approved by the President and presented by the finance Cabinet Secretary to the Nation. It is the Annual financial statement of the country and it estimates the anticipated government revenues and government expenditure for the ensuing financial year.

A budget cycle refers to the life of a budget from creation to evaluation. The four stages of the budget cycle are: Formulation, Approval, Execution and oversight. This is what happens at each stage.

30th June

#### Formulation stage

The parameters of the budget are set and decisions made about revenues that will be generated and how resources will be distributed across programme activities

### Approval stage

The executive branch releases its proposed budget publicly to national and county assemblies.

The legislature deliberates, offer ammendments and votes the budget into law.

30th April

### Execution stage

Funds are released by treasury to be spent by the appropriate agencies.
These payments are recorded in the accounting books and reports throughout the year.

### Oversight stage

The auditor general who is independent of the executive conducts evaluations of government budget execution and issue an annual audit report.

### Budget proposal for following year submitted

- Find out the dates (publicize these dates) and engage in the budget sector hearings
- Ensure that there are avenues for adequate citizen participation provided by the executive.
- Mobilize citizens through social coalitions and alliances to adequately participate in the chain of budget making by the executive.
- Check the composition of the executive budget sector working groups to ensure that it is well represented.
- Follow up with the executive to ensure that citizens' views and priorities are incorporated

# Appropriation bill for following year passed by National Assembly &

Appropriation bills for the following year approved by the county assembly.

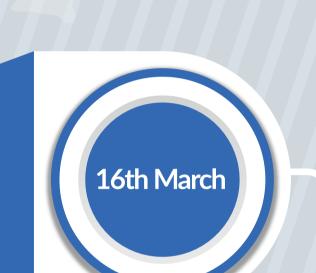
- Obtain and analyze the approved budget and disseminate in the form of a citizens budget



Financial Year begins

### Revenue sharing bills Fiscal strategy papers approved by parliament approved by Assembly

-Obtain the approved revenue sharing bills/policy statement/the fiscal strategy paper and ensure it is made easily accessible to the public.



 How CSOs can help
 influence the national and county budget cycle in Kenya

# THE BUDGET GUIDE

### Implementation report published

- Obtain the financial reports (sources include the national/county controller of budgets, national/county treasury)
- Conduct an analysis of the financial reports and share the findings to the public through:
- o Undertaking community monitoring;
- o Conducting expenditure tracking;
- o Analyzing budget execution reports.



30th Aug

31st Oct &

- Generate widespread public interest awareness (through community budget monitoring) and social coalitions/alliances.

### Budget policy statement approved by parliament

County fiscal strategy papers tabled in County Assemblies

- This provides for a framework for determining equitable division of revenue raised and also used to determine how much to spend in planned investments and programmes.
- Through social coalitions/alliances, collect the views of the public and lobby for inclusion and increased budgetary allocation for your sector of interest.
- Obtain and analyze the bills/policy statement/CFSP and present these findings.
- Build pressure to the legislature to ensure that citizen's views, recommendations and priorities are taken up.

# 28th Feb

National Treasury
Circular released

County Treasury
Circular released

- Is an annual estimation of revenue and expenditure issued by the treasury office to departments and state organs;
- Note the set out provisions and priorities;
  Ensure that the provisions towards public participation

and stakeholder involvement;

Check the composition of the proposed budget sector working groups, to ensure that there is CSOs and community representation;

- Take note of the set out budget calendar and disseminate.

### Recommendation submitted by commission on revenue allocation

- Engage with the CRA to ensure that recommendations concerning the basis for the equitable sharing of revenue raised by the national government is in line with laws and regulations
- Lobby and advocate to the CRA to influence the allocation to counties (specific counties or the overall percentage allocation)
- Follow up the discussions and approval of the recommendations of the CRA at the Senate and the assembly.
- Take part in the regular review of the policy developed by CRA in which it sets out the criteria by which to identify the marginalized areas



### Development Plans tabled in County Assembly

- Follow up with the county government to publish the Annual development plans within seven days of tabling at the County Assembly.
- Ensure that the ADPs are readily available and accessible.
- Analyze the ADPs are in line with the CIDPs.



### Audit report from previous year released by Auditor General

1st Jan

- Obtain the audit reports from the auditor general and make them easily accessible to the public.
- Analyze these reports for dissemination.
- Help the auditor general identify problematic policies/programs that should be evaluated.
- Seek to build pressure on the Executive to act on the recommendations in the audit reports.

